

**MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 11, 2024 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway thanked all the Veterans for their service and requested a moment of silence for the ones we have lost. D Conaway verified.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Chuck Warner, Dean Patrick, James Smith, Christine Holland and Susan Conaway
Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith to approve the agenda as presented, 2nd by D Patrick. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by C Warner to approve the minutes as presented from the October 14th & 28th Meetings, 2nd by J Smith. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 490-494 and check numbers 31381-31419. C Warner asked about check #31410 to Command Central for \$410.00. Susan explained that is for our 2025 maintenance agreement for our election/voting machine. No other questions

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated November 11, 2024 in the amount of \$955,826.73, 2nd by C Warner. All in favor. Motion Carried.

**GREENWOOD
CEMETERY &**

FINANCIALS: Susan reported an Ending Balance of \$53,280.16. Motion by C Warner to approve the Greenwood Cemetery Financials, 2nd by D Patrick. All in favor. Motion Carried.

Survey Map Draft – Board reviewed the option 1 draft. Susan stated that the surveyor wanted to know if we would like the roads lined up, as currently they are not in the new section. Long discussion followed Motion by C Warner to have D Patrick check into legal description and quit claim deed, 2nd by J Smith. 4-Ayes, 1 Nay. Motion Carried. Lots of questions so would like surveyor to attend next meeting.

**MINONG POLICE
REPORT/**

UPDATE: Officer Shepard stated that there were 60 dispatch activities with 31 being Town of Minong. The police report was reviewed by the board. J Smith asked if 551 was Officer Shepard, and what number is Officer Johnson. Office Shepard answered and then explained that there won't always be an officer assigned on the report depending on the origin of the call, and also Officer Johnson works mostly nights. No other questions were posed.

ZONING: William Jacott Trust – RR2 to RR1 – A new map was provided showing that there are other RR1 properties nearby, as he stated that one of the board members said there weren't any. Long discussion followed resulting in no change-board still not in favor and the paperwork was sent to the County Zoning following the October meeting denying request from Town Board.

NEW BUSINESS: Minong Lakes Committee – Wake Boats Presentation – No one from Lakes Committee was present

2025 Ambulance Contract – Contract not yet available

2025 Fire Department Contract – Contract not yet available

2025 Transfer Station Contract – Contract not yet available

2025 Library Contract – Contract not yet available

Operation Rudolph Donation – Motion by J Smith to give Operation Rudolph a \$200 donation, 2nd by C Holland. All in favor. Motion carried.

2025 Budget – Budget Hearing is at 5pm on Wednesday

ROADS &

ROAD WORK: Road Crew Report/Updates – J Smith reported the road crew has completed the Oakes Rd project and have been busy working up at the Transfer Station.

Purchases – None

UNFINISHED

BUSINESS: No Unfinished Business

MONTHLY

REPORTS: Fire & Ambulance Report – For October there were 5 Fire calls, 1 for the Town of Minong. The Ambulance Service had 31 calls for October, 5 for the Town of Minong.
Transfer Station Report – J Smith reported there is a new employee starting in a couple of weeks, at the Transfer Station and the hours will be changing December 1st, to 3 days a week, with 2 attendants. They have been cleaning up per the state requests.
Library Report – C Holland attended the Library Meeting this month, not a whole lot to report, they are waiting to hear about their actual donations.
Lakes Committee – no one present from the Lakes Committee
Chairman Report – D Conaway thanked all the board members that were out on Election Day to help with the flow as the office changed up the entrance and exit for voting for more efficiency
Clerk's Report/Update – Susan also thanked the board members for their assistance on Election Day and talked about the changes. Susan was asked how many absentee voters, in person voters and eligible voters for this election. Susan answered questions and discussion followed.

CITIZENS

COMMENTS: None

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, December 9, 2024 at 6:00 pm.
Agenda Items: 2025 Contracts & Cemetery Survey Map

**ADJOURN
TO CLOSED**

SESSION: Motion made by C Warner to go into closed session Pursuant to 19.85 – (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employees, 2nd by J Smith. All in favor. Motion Carried.

ROLL CALL: Chuck Warner, David Conaway, Christine Holland, Jim Smith, and Dean Patrick. Susan Conaway was asked to stay for questions and information and was then excused.

**ADJOURN CLOSED
SESSION & RETURN
TO OPEN SESSION**

FOR MOTIONS: Motion by D Patrick to return to open session, 2nd by J Smith. All in favor. Motion carried.
Motion by D Patrick to give employee raises as discussed effective January 1, 2025, 2nd by J Smith. All in favor. Motion Carried.

**ADJOURN
MEETING:** Motion by D Patrick to adjourn the meeting, 2nd J Smith. Meeting adjourned at 8:10 pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer