

**MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 13, 2023 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL

POSTING

NOTICE: C Warner verified.

CALL TO

ORDER: Meeting was called to order by Chuck Warner at 6:00 PM.

ROLL CALL: Chuck Warner, David Conaway, Linda Featherly, James Smith, Christine Holland, Susan Conaway
Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith to approve the agenda as presented, 2nd by D Conaway. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by C Holland to approve the minutes as presented from the November 1st and 8th Meetings, 2nd by J Smith. All in favor. Motion Carried.

PAY BILLS:

Motion by J Smith to pay check numbers 30867-30908, 2nd by D Conaway. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by C Holland to approve the Financial Statement dated November 13, 2023 in the amount of \$986,163.77, 2nd by D Conaway. All in favor. Motion Carried.

**GREENWOOD
CEMETERY &
FINANCIALS:**

Susan reported we had a few bills that were paid for an Ending Balance of \$49,389.00. Motion by D Conaway to approve the Greenwood Cemetery Financials, 2nd by J Smith. All in favor. Motion Carried.

NEW

BUSINESS: **Minong Police Agreement** – Motion by J Smith to approve the Village of Minong-Minong Township Joint Police Department Agreement pending the Town of Minong Budget Meeting on Thursday, November 16. All in favor. Motion Carried.

Introduction of New Minong PD Officer – Lucas Shepard introduced Jeff Johnson as the new Minong PD Officer and gave a glowing review of Officer Johnson.

Old Generator – This has been tabled to the December Meeting. C Warner has done some research however, he does not have all of the info to present to the Board at this time.

Gracie Lane Property Bids – Motion by C Warner to list the 2 Gracie Lane Properties with Patrick Realty after doing some research on the WI Auction site, there is a charge/fee once the dollar amount is over a certain limit, 2nd by J Smith. All in favor. Motion Carried.

Flex Time – Motion by J Smith to allow the Road Crew to try Flex Time, 2nd by D Conaway. Discussion followed B Henning explained what the Road Crew was asking. All in favor. Motion Carried.

Operation Rudolph Donation – Motion by L Featherly to give a \$200.00 donation to Operation Rudolph, 2nd by C Holland. All in favor. Motion Carried.

Lakes 2024 Contract – Motion by J Smith to accept the 2024 Lakes Committee Service Contract, 2nd by L Featherly. All in favor. Motion Carried.

Transfer Station 2024 Contract – Motion by J Smith to accept the Minong Area Disposal Service Contract in the amount of \$71,217.00, 2nd by C Holland. All in favor. Motion Carried.

Midwest Assessment 2024-2027 Contract – Motion by J Smith to accept Midwest Assessment's 4 Year (2024-2027) Maintenance Contract, 2nd by L Featherly. All in favor. Motion Carried.

2024 Budget – Susan presented the Board with the 2024 Budget for their review.

Vehicle Rotation Schedule – Motion by D Conaway to change the Loaders from a 10 year Rotation to a 15 year, 2nd by L Featherly, long discussion followed. All in favor. Motion Carried.

Junk Yard on Brooklyn Road – S Conaway was asked by a resident to let the Board know about some property on Brooklyn Road that maybe being used as a business. Discussion followed and L Featherly will check with Washburn County Zoning on if there is anything the Town can do.

ZONING: No Zoning for the Town of Minong this month.

ROADS &

ROAD WORK: **Maintenance** – B Henning reported they have been grading

Purchases – B Henning stated they would like to purchase 16 tires and would also like to purchase some Carbide grader blades. Motion by D Conaway to purchase the tires and grader blades, 2nd by C Holland. Discussion followed. All in favor. Motion Carried.

UNFINISHED

BUSINESS: N/A

MONTHLY

REPORTS: **Fire & Ambulance Report** – For October, there were a total of 2 Fire calls, 1 for mutual aid and there were a total of 15 Ambulance calls, 4 in the Town of Minong.

Transfer Station Report – J Smith reported there were 8 loads for October. He also reported the scrape metal container was picked up today (Monday) and we will need some assistance by the Road Crew on Tuesday moving the scrape metal that was left behind into the new container.

Library Report – C Warner stated there was no Library Meeting.

Constable – N/A

Lakes Committee – N/A

Clerk's Update – S Conaway received a couple of bills after the financials were put together and is asking that she be allowed to write checks for Lindy and the Town Advocacy Program. Motion by L Feather to allow S Conaway to pay the bills, 2nd by C Holland. S Conway also handed out the update to the Employee Handbook the Board asked her to make.

CITIZENS

COMMENTS: No Comments

DATE &

AGENDA: **Next Regular Board Meeting:** Will be held on Monday, December 11, 2023 at 6:00 pm.
Agenda Items: Zoning, Generator & Gracie Lane Update

ADJOURN

MEETING: Motion by D Conaway, 2nd by L Featherly to adjourn meeting at 6:59. All in favor. Motion Carried.

Chairman

Clerk/Treasurer