

**MINUTES OF THE SPECIAL BOARD MEETING
NOVEMBER 1, 2023 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL

POSTING

NOTICE: C Warner verified

CALL TO

ORDER: Meeting was called to order by C Warner at 5:30 PM.

APPROVE

AGENDA: Motion by L Featherly to approve the agenda as presented, 2nd by J Smith. All in favor. Motion Carried.

EMPLOYEE

HANBOOK

UPDATES:

Update made to the sick leave upon retirement, motion by J Smith to update the verbiage of when check will be issued, 2nd by D Conaway. All in favor. Motion Carried.
Susan received an update from our health insurance provider that there is a 60 day waiting period for a new employee to receive HI Benefits, so motion by C Holland, 2nd by J Smith to include in the handbook. All in favor. Motion Carried.

OTHER

MATTERS:

Nothing presented

CLOSED

SESSION:

Motion by L Featherly to go into Closed Session Pursuant to Statute 19.85 (1) (c)
c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employee Position-Review Applications, 2nd by C Holland. All in favor. Motion Carried.

ROLL CALL:

Linda Featherly, Chuck Warner, Jim Smith, David Conaway, Christine Holland & Susan Conaway.

ADJOURN

MEETING:

Motion to adjourn meeting C Holland, 2nd by D Conaway at 7:14 PM.

Chairman

Clerk/Treasurer