

**MINUTES OF THE SPECIAL BOARD MEETING  
SEPTEMBER 19, 2023 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL**

**POSTING**

**NOTICE:** C Warner verified

**CALL TO**

**ORDER:** Meeting was called to order by Chuck Warner at 11:30 AM.

**APPROVE**

**AGENDA:** Motion by L Featherly to approve the agenda as presented, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**CLOSED**

**SESSION:** Motion by L Featherly to go into Closed Session Pursuant to Statute 19.85 (1) (c) c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employee Exit Interview & Employee Position, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ROLL CALL:** Chuck Warner, David Conaway, Linda Featherly, Christine Holland, Jim Smith, Duane Myers and Susan Conaway-HR/Personnel.

**ADJOURN CLOSED**

**SESSION & RETURN**

**TO OPEN SESSION**

**FOR MOTIONS:** Motion by D Conaway to return to open session, 2<sup>nd</sup> by C Holland. All in favor. Motion carried.  
Motion by L Featherly for S Conaway to get hiring ad in the paper as soon as possible, 2<sup>nd</sup> by J Smith. All in favor. Motion carried. The Town will be accepting application until October 27<sup>th</sup> at 3pm.

**EMPLOYEE**

**ISSUES &**

**CORCERNS:** Concerns and questions discussed about hiring replacement for the shop employee that resigned. Flex Time was brought up and asked to be placed on the next agenda.

**OTHER**

**MATTERS:** Nothing presented

**ADJOURN**

**MEETING:** Motion to adjourn meeting L Featherly, 2<sup>nd</sup> by J Smith at 12:59 PM.

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Chairman

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Clerk/Treasurer