

**MINUTES OF THE REGULAR BOARD MEETING  
AUGUST 14, 2023 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** C Warner verified.

**CALL BOARD  
OF REVIEW**

**TO ORDER:** Motion by L Featherly to call the Board of Review to Order, 2<sup>nd</sup> by J Smith.

**ADJOURN BOARD**

**OF REVIEW:** Motion by L Featherly to Adjourn Board of Review to October 30<sup>th</sup> at 6:00 pm, 2<sup>nd</sup> by J Smith.

**CALL TO**

**ORDER:** Meeting was called to order by Chuck Warner at 6:00 PM.

**ROLL CALL:** Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Christine Holland, and Susan Conaway  
Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by J Smith, to approve the agenda as presented, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by J Smith to approve the minutes as presented from the July 10<sup>th</sup>, July 13<sup>th</sup> and August 2<sup>nd</sup> Meetings, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**PAY BILLS:**

Motion by L Featherly to pay debits 431-435 and check numbers 30736-30785, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**FINANCIAL**

**REPORT:** Motion by J Smith to approve the Financial Statement dated August 14, 2023 in the amount of \$984,050.54, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**GREENWOOD  
CEMETERY &**

**FINANCIALS:** Susan reported we received a check from Washburn County for the Care of Graves and interest for an Ending Balance of \$57,894.57. Motion by L Featherly to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**NEW**

**BUSINESS:** Smith Bridge Property – BWCS – Shane Begley owner of BWCS wanted to approach the Board and ask if he could work something out with the Board to use the property on Smith Bridge (the stump dump). He is doing a lot of brushing and cleaning out for Town Residents that we are no longer doing snowplowing for that he has picked up as snowplowing accounts. He would work with the Road Crew to take turns pushing it back. Motion by C Holland to table this request until the Board can get more info., 2<sup>nd</sup> by D Conway. More discussion by the Board followed. All in favor, 2 Ayes, 3 Nays, Motion Failed. Motion by

D Conaway to not allow BWCS to use the Smith Bridge property, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**Gracie Lane Property** – Motion by L Featherly to repost the sale of the two Gracie Lane Property's on the Town Website and the Bids will be opened on October 9<sup>th</sup>, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**Add Big Sand to Road Plan** – Motion by J Smith to add Big Sand to the 2023 Road Plan, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**2023 Short Term Rental Licenses** – Susan reported we had 1 late Short Term Rental. Motion by L Featherly to approve the Short Term Rental, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**2023 Operator Licenses** – Susan asked for approval for the 1 new Operator Licenses. Motion by L Featherly to approve the License, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Speed Limit on Peninsula Road** – Joe and Angela Radzak long term residents spoke to the Board regarding the amount of traffic on Peninsula. He is concerned with the safety of the individuals on this road. He is looking for some solutions, possibly rumble strips to be placed temporarily that the road crew can install & remove. The cost is approximately \$400 for a set. The Radzak's stated they would pitch in and assist in the cost of these strips. Motion by J Smith to table this until the next Board meeting so the Town can verify the posted speed limit on Peninsula and check the speed for rumble strips, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**Extreme Snowbank Clearing Service Options for Private Roads** – Motion by C Holland to accept the Waiver Form as presented for Private Roads, 2<sup>nd</sup> by L Featherly. Discussion followed. C Holland rescinded her motion. Motion by J Smith to approve the Waiver presented and to post a blurb on the website that the Extreme/Emergency Only Snowbank Removal Waiver for Private Roads is available for either the Contractor or Maintenance Person to pick up and fill out with a deadline of October 15<sup>th</sup>. All in favor. Motion Carried.

**Greenwood Cemetery Rules** – Susan also explained that she has composed a letter that would go out with all plots purchased describing the Rules and it goes into a little more detail of the fact that they have to have the base. Motion by D Conaway to approve the Greenwood Cemetery Rules as presented, 2<sup>nd</sup> by C Holland. Discussion followed, Motion by D Conway to change the No pets allowed except Seeing Eye dogs to No pets allowed except service animals, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried. Motion by L Featherly to include a permanent sign at the Cemetery, 2<sup>nd</sup> by D Conaway. All in favor of the Motion. Motion Carried. Size of sign will be tabled until we get the sign size.

**ZONING:** **Robin Nelson – Mobile Home Request** – Motion by J Smith to approve the Mobile Home Request, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ROADS &  
ROAD WORK:** **Maintenance** – The maintenance crew has been mowing and grading.

**Purchases** – No purchases

**UNFINISHED  
BUSINESS:** No unfinished business for the Town this month.

**MONTHLY  
REPORTS:** **Fire & Ambulance Report** – For July, there were a total of 5 Fire calls, 1 in the Town of Minong and there were a total of 24 Ambulance calls, 14 in the Town of Minong.

**Transfer Station Report** – J Smith reported for July month there were 11 loads and 202,060 pounds. The truck is fixed, there were roll offs placed.

**Constable** – N/A

**Lakes Committee** – N/A

**Clerk's Update** – Susan reported there are a couple of exciting things that happened, we have the new generators installed we were down longer than expected but that gave us time to clean out the vault. We are happy that we can walk in the vault now. The generators are not completely done but will be by next Monday. There is a Fall Workshop coming up that Susan would like the Board to think about who will attend. The Cable one is September 20<sup>th</sup>, there is not a Cumberland one. Chuck and Linda would like to attend the meeting. Reminder Susan is attending the Conference in Appleton all next week.

**Discussion from Other Meetings** – L Featherly and C Warner attended the Towns Association Meeting last month and that was basically an update on the LRIP project. L Featherly attended the County Board Meeting in July, not much discussed, but next month will be bringing up the Campground Ordinance. C Warner attended the Library Meeting they had a magician and 28 kids attend the magic show. They also just had an auction and they made \$13,744.46 and concessions brought in another \$509 so they made \$14,253.46. They have some additional funds coming in giving them approximately \$92,000. C Warner also attended the Health and Human Services meeting on Monday not much applied to us working on the budget for 2024 and some personnel changes. They are going to rent the Senior Center in Spooner for the youth program for 1 year.

**CITIZENS**

**COMMENTS:** C Myers wanted to know who and when will be cleaning at the cemetery. Is there still going to be a clean- up day. Also, questioning the Constable position.

**DATE &**

**AGENDA:** **Next Regular Board Meeting:** Will be held on Monday, August 14, 2023 at 6:00 pm.  
Agenda Items: Nuisance Property, Peninsula Road, Cemetery Sign.

**ADJORN TO  
CLOSED**

**SESSION:** Motion made by L Featherly to go into closed session pursuant to Statute 19.85 (1) (c) (c) Considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employee Position & Handbook, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**ADJORN CLOSED SESSION and GO TO OPEN SESSION:** Motion by D Conaway, 2<sup>nd</sup> by L Featherly to return to open session. All in favor. Motion Carried.

**ACTION and/or MOTION/S: from Closed Session:** L Featherly motioned to accept all handbook changes, effective 8/16/2023, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ADJOURN**

**MEETING:** Motion by D Conaway, 2<sup>nd</sup> by J Smith to adjourn meeting at 8:59. All in favor. Motion Carried.

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Chairman

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Clerk/Treasurer