

**MINUTES OF THE REGULAR BOARD MEETING  
JUNE 12, 2023 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** C Warner verified.

**CALL TO**

**ORDER:** Meeting was called to order by Chuck Warner at 6:00 PM.

**ROLL CALL:** Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Christine Holland, Susan Conaway  
Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by L Featherly, to approve the agenda as presented, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by L Featherly to approve minutes as presented from the May 22<sup>nd</sup> Meeting, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**PAY BILLS:**

Motion by J Smith to pay debits 414-427 and check numbers 30647-30689, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**FINANCIAL**

**REPORT:** Motion by L Featherly to approve the Financial Statement dated June 12, 2023 in the amount of \$1,046,479.10, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**GREENWOOD  
CEMETERY &**

**FINANCIALS:** Susan reported we received interest and a check for a full burial and a payment for stain and brushes for staining the fence for an Ending Balance of \$57,179.97. Motion by J Smith to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**NEW**

**BUSINESS:** **2023 Liquor Licenses** – Susan asked for approval to issue the 3 Liquor Licenses. Motion by J Smith to approve the Liquor Licenses, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**2023 Operator Licenses** – Susan asked for approval of the 10 new Operator Licenses. Motion by L Featherly to approve the Licenses, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**2023 Short Term Rental Licenses** – Rhonda asked for approval for the 15 Short Term Renewal Rentals. Motion by L Featherly to accept the Short Term Rentals, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Sale of Gracie Lane Properties** – Susan will do research to see if we can contact the property owners. Motion by J Smith to advertise on the Town Website and the two posting places for the Gracie Lane properties, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Snowplowing of Private Roads Committee Recommendations** – C Warner reported the Committee met on the 23<sup>rd</sup> of May. The two issues that came up were the Contractors not able to do it and Safety. There were letters from Contractors that stated they could plow every private road, so that was not an issue and for safety, contractors could probably plow faster than what the Town could so that was not an issue either. The recommendation from that committee was to uphold the Boards original decision to no longer plow private roads.

**Establish Extreme Snowbank Clearing Service Options for Private Roads** – J Smith made a motion that the Town would provide emergency services for clearing extreme snow banks on private roads and the contractor would be required to contact us and pay for those services, 2<sup>nd</sup> by D Conaway. After a long discussion, J Smith rescinded his motion. A committee was formed to discuss the extreme snowbank clearing for private Town Roads and bring back a recommendation to the Town Board. Members include a private contractor, Larry, Susan, Chuck and a private road homeowner (either Rusty Alexander or John Meier volunteered).

**Greenwood Cemetery Rules** – C Warner brought up we are having issues mowing the cemetery because people are sticking stuff in the ground, if there is a hanging basket it makes it much easier to mow so going forward is there a way to state that only hanging pots & headstone sprays be allowed. A lot of discussion was had. A cemetery committee was formed to discuss the Rules and Recommendation to the Town Board. The committee is Christine Holland, Jerry Smith, Cheryl Myers, Susan Conaway and one road crew.

**Scott Kelly – Northwood Early Learning Center (Daycare)** – Recommended to leave this open until the end of the meeting because Scott Kelly was also attending another Town Meeting. He did not attend the meeting.

**ZONING:** No zoning this month for the Town.

**ROADS &**

**ROAD WORK:** **Maintenance** – The road crew has been working on Misty Bog.

**Purchases** – No purchases

**UNFINISHED**

**BUSINESS:** No unfinished business for the Town this month.

**MONTHLY**

**REPORTS:**

**Fire & Ambulance Report** – For May, there were a total of 5 Fire calls, 3 in the Town of Minong and there were a total of 19 Ambulance calls, 11 in the Town of Minong.

**Transfer Station Report** – J Smith reported for last month there were 7 loads for a total of 139,800 pounds and an average of 19.97 a ton. Did get the truck DOT. A comment was made that the current employee at the dump is top notch.

**Constable** – N/A

**Lakes Committee** – John Nay reported they appreciate everything the Board has done for the Lakes Committee.

**Clerk's Update** – Susan reported we have been busy fielding calls regarding building permits, burning permits and dump cards. We have been busy with all of the renewals we had this month. We have a new dog program that will need to use since the old J Mauel program is no longer available. If we wanted the new company to load our dog history they would charge us \$800, the County would do it for a \$1.00 a dog, but we will do it ourselves. So we are trying to learn how to load the information needed. The next project will be cleaning out the safe room.

**Discussion from Other Meetings** – C Warner attended the Library Meeting they have 23 kids signed up for the summer reading program. They are fund raising to purchase the building, they have around \$37,000 but they need approximately \$180,000 to buy the building. Chuck also attended the Health & Human Services meeting there was nothing that pertained to our town. L Featherly attended the County Board Meeting, they approved a couple of resolutions, one for a 14 passenger van for the Aging Department. There is a program for seniors in the county to receive vouchers to use at any farmers market in the county for healthy food options.

**CITIZENS  
COMMENTS:**

**DATE &  
AGENDA:**

**Next Regular Board Meeting:** Will be held on Monday, July 10, 2023 at 6:00 pm.  
Agenda Items: Gracie Lane Properties, Extreme Snowbank Clearing, Greenwood Cemetery Rules Recommendations from the Cemetery Committee, STP Local Bridge Application and the Municipal Emergency Operations Plan.

**ADJORN TO  
CLOSED**

**SESSION:**

Motion made by D Conaway to go into closed session pursuant to Statute 19.85 (1) (a)  
(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. – Board to discuss upcoming court hearing, 2<sup>nd</sup> by L Featherly. All in favor.  
Motion Carried.

**ADJOURN  
MEETING:**

Motion by L Featherly, 2<sup>nd</sup> by D Conaway to adjourn meeting at 7:34. All in favor. Motion Carried.

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Chairman

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Clerk/Treasurer