

**MINUTES OF THE REGULAR BOARD MEETING
MAY 8, 2023 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: C Warner verified.

**CALL BOARD
OF REVIEW**

TO ORDER: Motion by L Featherly to call the Board of Review to Order, 2nd by J Smith.

ADJOURN BOARD

OF REVIEW: Motion by L Featherly to Adjourn Board of Review to August 17th at 5:30 pm, 2nd by D Conaway.

CALL TO

ORDER: Meeting was called to order by Chuck Warner at 6:01 PM.

ROLL CALL: Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith, to approve the agenda as presented, 2nd by D Conaway. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by L Featherly to approve minutes as presented from the April 10th and April 11th Meetings, 2nd by J Smith. All in favor. Motion Carried.

PAY BILLS:

Motion by J Smith to pay debits 411 & 413 and check numbers 30604-30646, 2nd by L Featherly. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by C Holland to approve the Financial Statement dated May 8, 2023 in the amount of \$1,138,401.21, 2nd by D Conaway. All in favor. Motion Carried.

**GREENWOOD
CEMETERY &**

FINANCIALS: Susan reported we received interest and check for a full burial and a payment for the digging of the grave for an Ending Balance of \$56,631.36. Motion by J Smith to approve the Greenwood Cemetery Financials, 2nd by D Conaway. All in favor. Motion Carried.

NEW

BUSINESS: 2023 Bids for Roadwork

ChipSeal Bids – C Warner opened sealed bids

Fahrner

Greenwood Road – \$7,049

Gilmore Drive (I to Nancy Lake) – \$19,613

Gilmore Drive (Nancy Lake South to the end) - \$4,377

Fahrner bid continued
Sleepy Eye Road - \$21,651
One Mile Road - \$29,498
Deeper Lake Road - \$13,794
Total - \$95,982

Scott Construction
Greenwood Road – \$6,662
Gilmore Drive (I to Nancy Lake) – \$17,826
Gilmore Drive (Nancy Lake South to the end) - \$4,100
Sleepy Eye Road - \$19,483
One Mile Road - \$25,844
Deeper Lake Road - \$12,100
Total - \$86,015

Crack Seal / Crack Fill – C Warner opened sealed bids
Roy's Sealcoating
\$3.00 / pound – no minimum

Fahrner
\$4.50 / pound – minimum of 3500 pounds

Flex Patching Bids – C Warner opened sealed bids
Roy's Sealcoating
Three Mile Road – \$8,100
Gilmore Drive – \$550
Total - \$8,650

Fahrner
Greenwood Road (77 south to the end)
Gilmore Drive
Gilmore Drive (I to Nancy Lake)
Gilmore Drive (Nancy Lake South to the end)
Three Mile Road (Nancy Lake to Bear Path)
Total \$21,280

Motion by J Smith to accept the bid from Roy's Sealcoating for the Flex Patching with the price of \$8,650, 2nd by C Holland. All in favor. Motion Carried.

Motion by J Smith to accept the bid from Roy's Sealcoating for the Crack Seal/Crack Fill with a price of \$3.00 per pound, 2nd by L Featherly. All in favor. Motion Carried.

Motion by J Smith to table the ChipSeal Bid, 2nd C Holland. All in favor. Motion Carried.

HHS – Respite & Foster Care Presentation – Iris Ostenson, Foster Care Coordinator for Washburn County gave an excellent presentation regarding Respite Care and Foster Care needed for Washburn County.

2023 Liquor Licenses Ad for Paper – Susan stated the same three Liquor providers will be applying for Liquor Licenses, Black Bear Golf, Gruzy's Buck & Wing and the E-Z Rest Campground so she will be placing the ad in the paper.

Town Grader Repairs/Purchase/Warranty – C Warner stated the Grader had many issues this winter, the last issue would have been almost \$50,000 in cost if it had not been for the warranty. Our warranty will not last more than a year closer to 9 months. To purchase a new Grader will be over a year out. C Warner did try contacting our current grader company and they have not called him back, he was looking to see if we could extend our current warranty. Motion by J Smith to have C Warner contact them one more time, 2nd by L Featherly. All in favor. Motion Carried.

Road Crew Change in Hours – No Lunch Break – C Warner stated the Road Crew would like to shorten their working hours by ½ hour by not taking their lunch break. C Warner did confirm that this is currently what Washburn County does. The State of Wisconsin does not require you provide any breaks. They are suggesting 2 five minute breaks and a 20 minute break that way they can leave ½ hour earlier this will be year round. Motion by C Holland to change the Road Crew to no lunch break but to have 2 five minute breaks and a 20 minute break paid and leaving ½ hour earlier, 2nd by D Conaway. Further discussion took place. 4-Ayes, 1-Nay. Motion Carried.

Board Committee for 2024 Road Plan – C Warner would like to put together a committee with himself, Larry and one other Board Member to work on the 2024 Road Plan. L Feather and C Holland volunteered, L Featherly decided that it would be better for C Warner and C Holland to work with Larry on the 2024 Road Plan.

Previously Purchased Town Property – The Town originally owned the property on Old Bass Lake Road and Smith Bridge and we sold a portion of that property but kept the pit piece. We had recently started dumping some concrete in there and the landowner was upset. The landowner had an agreement that stated only organic material could be put in the pit site. When the property was sold there was an agreement that was signed by the Board just restricting hazardous material, anything else could be dumped there. In researching, an agreement that was signed by the past Chair stating only organic material, this was not brought to the Board. Due to that agreement, we had to pay for the material to be removed at the cost of the Town. Motion by J Smith to send a bill to the past Chair a bill, 2nd by L Featherly. Discussion followed. J Smith rescinded his original motion, 2nd by L Featherly. Motion by L Featherly to check with Legal Counsel first, 2nd by J Smith. All in favor. Motion Carried.

Draw Names for Plowing Private Roads Committee – C Warner drew 2 names who are against plowing private roads, Mike Kellen and Rich Lazarchic. C Warner drew 2 names who are for plowing private roads, Reid Wronski and Max Ericson. Shane Begley Private Contractor, C Warner and C Holland as Board Members, Larry from the Road Crew and Susan from the Office. Meeting is scheduled for May 18, at 12:30 at the Town Hall.

ZONING: No zoning this month for the Town.

ROADS &

ROAD WORK: **Maintenance** – Larry reported they have been doing a lot of patching, spent approximately 3 weeks pushing back and clearing the right of ways.

Purchases – No purchases

UNFINISHED

BUSINESS: **Gracie Lane Property** – C Warner contacted the appraiser again today and is still waiting to hear back.

MONTHLY

REPORTS: **Fire & Ambulance Report** – For April, there were a total of 4 Fire calls, none for the Town of Minong and we did not receive an Ambulance report for April.

Transfer Station Report – J Smith reported there were 5 loads for last month. They finally got the trailer fixed.

Constable – N/A

Lakes Committee – N/A

Clerk's Update – Susan reported she received the information from Dahlberg Company regarding the power pole. She also has the Thompson information regarding the stumping on the road plan. Motion by J Smith to approve the Thompson Sand and Gravel proposal in the amount of \$1,950 for the stumping on the town portion of Rothe Road, 2nd by D Conaway. All in favor. Motion Carried. Motion by C Holland to fill out the paper work to have Dahlberg move the power pole on Nancy Lake so we can do our LRIP project, 2 by L Featherly. All in favor. Motion Carried.

Discussion from Other Meetings – C Warner attended the Library Meeting they had 60 kids that came from the school and donated \$200 to the library. They received a \$1,000 AODA Grant for different projects they do. They have a Lego Club so if anyone has any used Legos they want to donate you can drop off at the library or the Town Hall. L Featherly attended the County Board Meeting, they inducted 8 new youths into the Youth portion. Zoning is working hard on the Campground Ordinance.

CITIZENS

COMMENTS: Mike Kellen wanted to know on the 2023 bids for Chip Seal if there a specification on the size of the aggregate. Larry stated no. Mike Kellen also wanted to know regarding the grader he wanted to know who Chuck tried to contact. Chuck reached out to the regional director.

DATE &

AGENDA: **Next Regular Board Meeting:** Will be held on Monday, June 12, 2023 at 6:00 pm.
Agenda Items: Handbook, Liquor Licenses, Operator Licenses, Short Term Rentals.

**ADJORN TO
CLOSED**

SESSION: Motion made by L Featherly to go into closed session pursuant to Statute 19.85 (1) (a)
(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. – Board to discuss upcoming court hearings, 2nd by D Conaway. All in favor.
Motion Carried.

ADJOURN

MEETING: Motion by L Featherly to adjourn meeting at 7:58, 2nd by D Conaway.

Chairman

Clerk/Treasurer