

**MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 12, 2022 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** C Warner verified.

**CALL TO**

**ORDER:** Meeting was called to order by Chuck Warner at 6:00 PM.

**ROLL CALL:** Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Susan Conaway Interim Supervisor & Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by J Smith, to approve the agenda as presented, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by L Featherly to approve minutes from the August 1<sup>st</sup> & 4<sup>th</sup> Meeting Minutes as presented, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**PAY BILLS:**

Motion by J Smith to pay debit 384 to 391 and check numbers 30203-30262, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**FINANCIAL**

**REPORT:** Motion by L Featherly to approve the Financial Statement dated September 12, 2022 in the amount of \$1,101,066.64, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**GREENWOOD  
CEMETERY &**

**FINANCIALS:** Rhonda reported we received payment for a cremation plus interest this month giving us an Ending Balance of \$54,722.72. Motion by J Smith to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**NEW**

**BUSINESS:** **Short Term Rental Licenses** – Rhonda reported we had 1 short term renewal rentals, and all needed paperwork has been received. Motion by L Featherly to approve the short term rental renewal licenses, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**2022 Operator Licenses** – No Operator Licenses this month.

**Town Hall** – This is being tabled until next month.

**APRA Spending Policies** – Motion by L Featherly to approve Ordinance Number 2022-1, Establishing a Code of Ethics for Federal spending, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried. Motion by L Featherly to adopt the Policy governing the selection of contractors for Town projects involving the construction, execution, repair, remodeling or improvement of any public work or building or for the furnishing of materials or supplies, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**Unit on Aging Letter of Support** – Motion by L Featherly that we send the Letter of Support to Washburn County Aging Director, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**ZONING:** **Thomas Carroll** – Motion by L Featherly to approve the request for rezoning from Agricultural to Residential Recreational 2, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**Robin Nelson** – Motion by J Smith to approve the rezoning from Commercial to Residential Recreational 2, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ROADS:** **Maintenance** – L Radzak’s reported they have been doing some shoulder work, they black topped the shoulder on Brooklyn because the chip sealing will be happening in the next couple of weeks. They fixed the Gilmore Lake Boat Landing. Mowing is done. Starting to do some graveling but watching fuel spending.

**Purchases** – No new purchases, but would like to request purchasing new tires for the grader. They would take the 4 best tires to put on the 924 loader for snowplowing.

**UNFINISHED**

**BUSINESS:** **Gracie Lane Property** – J Smith SEH will be starting the survey in October.

**MONTHLY**

**REPORTS:** **Fire & Ambulance Report** – Fire calls for July there were a total of 10 calls, 4 for the Town and for August they were 3 total calls all for the Town. Ambulance for July there were 26 total calls 4 for the Town and August there were 25 total calls, 14 for the Town.

**Transfer Station Report** – J Smith reported there were 11 loads for July, with an average of 10.25 and a total of 112.8 tons. \$231 for tires and electronics, \$270 in appliances, \$316 in yard waste and \$37 in bulbs. The individual that was running the Transfer Station is no longer there will have a new individual starting the 26<sup>th</sup> of this month.

**Constable** – N/A

**Lakes Committee** – John Ney asked to have the contract signed again for the CWCB Grant.

**Clerk’s Update** – Susan did not have anything new to report at this time.

**Discussion from Other Meetings** – C Warner attended the Library Meeting, they are currently are trying to decide what their options are, they believe they will have 1 year to stay in the building, they will be doing some fund raising. There was no Health and Human Service meeting this month. Chuck and David attended a Wisconsin Towns Meeting that is where they heard about the Code of Ethics Ordinance & the Policy Procedures. L Featherly attended the County Board meeting approval to amend the 2022 Capital Fund Budget for professional services for a jail study, the County believes there is a need for a larger jail but they are going to try and do this without hiring any additional staff, this is just preliminary at this time. C Warner also mentioned that we had Open Book and Board of Review.

**CITIZENS**

**COMMENTS:** Who made the changes at the Transfer Station, the changes were done by the Transfer Station Board changes.

**DATE &**

**AGENDA:** **Next Regular Board Meeting:** Next meeting will be held on Monday, October 17, 2022 at 6:00 pm.  
Agenda Items: Budget

**ADJORN TO**

**CLOSED**

**SESSION:** Motion made by J Smith to go into closed session pursuant to Statute 19.85, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**RETURN  
TO OPEN**

**SESSION:** Motion made by J Smith, 2<sup>nd</sup> L Featherly to return to open session. All in favor. Motion Carried.

**ACTION FROM  
CLOSED**

**SESSION:** Motion made by J Smith, 2<sup>nd</sup> by L Featherly to hire T Conaway & E Gulbrandsen as back up snow plow drivers. 4 Ayes, 1 Abstain – S Conaway. Motion Carried.

Motion made by D Conaway, 2<sup>nd</sup> by J Smith for Susan to work with Town Constable, E Gulbrandsen on the complaint on a town property sent by the DNR. All in favor, Motion carried.

**ADJOURN**

**MEETING:** Motion made by L Featherly, 2<sup>nd</sup> J Smith to adjourn meeting. All in favor. Motion Carried.

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Chairman

Clerk/Treasurer