

**MINUTES OF THE SPECIAL BOARD MEETING  
JUNE 11, 2020 AT THE MINONG TOWN HALL**

**DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL**

**POSTING**

**NOTICE:** Clerk verified.

**CALL TO**

**ORDER:** Meeting was called to order by Harold Smith at 6:00 PM.

**ROLL CALL:** Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer & Alicia Swearingen, Deputy Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by Featherly, 2<sup>nd</sup> by Wojt to approve agenda presented. All of Flavor. Motion Carried.

**NEW**

**BUSINESS:** **TRAVEL RESTRICTIONS DURING PANDEMIC**- Cheri from Washburn County Public Health Dept. was on the phone. The board asked for her advice on what to do if an employee takes vacation out of town/state during the pandemic. She advised you cannot make them quarantine unless you adopt a policy on it. She advised to make sure all employees are aware of what possible symptoms could be and to monitor themselves. If they think they have any, to stay home. Temperatures should be taken daily. With the way the virus is spreading and people traveling, we are all at risk when going into public, even grocery shopping. After phone call, the board had a lengthy discussion. Thermometers have been purchased for the office and shop and a log was created to monitor daily. Anyone including employees or residents coming through the doors will have their temp taken. CDC says 100.4 is the Covid temp guideline. Motion by Featherly, 2<sup>nd</sup> by Warner to rescind motion from Monday in regards to mandatory 14 day quarantine after travel. All in favor. Motion Carried.  
Motion by Smokey, 2<sup>nd</sup> by Featherly to monitor temperatures daily, if 100.4 or over, employee is to go home and contact their doctor. Employees can use sick, vacation or comp time when they are out due to any Covid related issues. All in favor. Motion Carried.

**HALL USE FOR MEALS ON WHEELS**- Linda is part of the Aging and Disability Committee at the County. The County is not allowing the senior center to operate until the parking lot is fixed as well as issues in the kitchen. They are looking for a kitchen to use in the meantime on a weekly basis to prepare 30 meals. Linda asked the Board if the Town Hall kitchen could be used/rented. If meals are still able to be prepared in Minong, it would keep a Minong person employed. There would be 1 cook and possibly a delivery person coming into the building. Lengthy discussion followed in regards to the hall already being shut down to all other rentals. Motion by Featherly to allow kitchen use for this program. No 2<sup>nd</sup>. Motion Failed.

**OPERATOR LICENSE APPROVAL FOR HP** – Susan updated. This one was submitted last Friday after the rest, the background check was done that day – it just didn't end up on the approval list.

Motion by Jim Smith, 2<sup>nd</sup> by Warner to approve HP operator license. All in favor. Motion Carried.

**DOG LICENSING** – Susan updated. She has done additional research and has reached out to Washburn County. We cannot bring the licenses to the board for approval. All licenses need to be automatically approved. We have been using the words 'kennel license'. It is actually called a Multiple Dog License.

Licenses cannot be seized after given. In regards to the current dog issue that has been ongoing – we have been advised to keep reporting issues to Washburn County Sheriff’s Office and the Humane Society – and to be persistent, this will help to get a warrant issued to investigate the health and safety of the animals involved. Motion by Jim Smith, 2<sup>nd</sup> by Warner to rescind the previous kennel license board approval. All in favor. Motion Carried.

**ADJOURN MEETING:** Motion by Featherly, 2<sup>nd</sup> by Wojt to adjourn. All in favor. Motion Carried. Meeting adjourned at 6:55 PM.

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Chairman

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Clerk/Treasurer