

Short Term Rental Application Process “TO-DO” List

1. Property taxes must be paid up to date. (2020 first half)
2. Obtain/Renew a Tourist Rooming House license and provide.
3. Read through the Town of Minong ordinance number 2018-1 and 2018-2 to understand the Town’s expectations.
 - Available on Town of Minong website
4. Must have a property manager within 25 miles of rental property.
5. Fill out a Short Term Rental Property application or renewal form from the Town.
6. Provide adequate proof of homeowners insurance to allow renters.
7. Turn in the following to the Town of Minong by **May 15th, 2020**
 - WI Tourist Rooming House License
 - Application form
 - Application fee
 - Initial application or Renewal fee is \$50 if received by June 30th
 - After July 1st the fee is \$100
 - After August 1st the fee is an additional \$500 (\$600 total)