

**MINUTES OF THE REGULAR BOARD MEETING
MAY 13, 2019 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: Clerk verified.

CALL 2019 BOARD OF REVIEW TO

ORDER & ADJOURN TO LATER DATE: Called to order by Harold Smith at 7:00 PM. Motion Warner to adjourn board of review to July 8th, 2019 2nd by Featherly. All in favor. Motion Carried. Adjourned at 7pm.

CALL TO

ORDER: Meeting was called to order by Harold Smith at 7:00 PM.

ROLL CALL: Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer, Alicia Swearingen, Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by Featherly, 2nd by Jim Smith to approve the agenda presented with the exception of moving zoning to after the financial statement. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by Warner, 2nd by Featherly to approve minutes for the April 8th Regular Board Meeting and minutes from April 29th Special Board Meeting. All in favor. Motion Carried.

PAY BILLS:

Motion by Jim Smith, 2nd by Warner to pay Debit Transaction 216-218 and check numbers 28225 – 28272 in the amount of \$59,691.46. Linda questioned the missing library check. 4 ayes, 1 nay. Motion Carried.

FINANCIAL

REPORT: Motion by Featherly, 2nd by Wojt to approve the Financial Statement dated May 13th, 2019 in the amount of \$867,811.11. All in favor. Motion Carried.

OLD

BUSINESS: Town Hall Entrance- Susan updated. Discussion followed. Board said put a ad in the paper for bids. Motion by Featherly, 2nd by Jim Smith to put ad in paper. All in favor. Motion Carried.

Panic Button- Susan updated. Erik was present and discussed what the Village has done. Discussion followed. We will look into the same system the Village used.

SHORT TERM RENTAL PROPERTY- Roger and Linda updated. The drafted a letter to be sent to renters that have not turned anything in. They would like the letter and everything else needed in the packet for renters to be sent this week to the people found online. Susan questioned what the fines will exactly be in the event the office receives phone call questions. Discussion followed. \$100 fine if not received by July 1st. \$500 fine if not received by August 1st. After 3 months, NO license will be given, cannot rent for that year. Motion by Featherly, 2nd by Wojt to amend ordinance 2018-2 with the updated fine amounts. All in favor. Motion Carried.

**NEW
BUSINESS:**

Open Crackseal/Flex Patch/Chip Seal/Blacktop Bids – (All bid sheets attached)

Smokey read the bids as follows:

Blacktop -

- **Monarch** – Horseshoe Rd patches Warm Mix \$25,868, Nancy Lake Rd Culvert Warm Mix \$3,113, Lakeside Rd Culvert Warm Mix \$5,486, Smith Bridge/Nancy Lake Rd Intersection Warm Mix \$11,278.

Motion by Warner, 2nd by Wojt to accept Monarch bid for a total amount of \$45,745. All in favor.
Motion Carried.

Crackseal Bids –

- **Roy's Sealcoating** - \$2.00 per Lb with 5 year guarantee
- **Fahrner** - \$2.50 per Lb

Motion by Warner, 2nd by Featherly to approve Roy's Crackseal Bid at \$2 per Lb. All in favor. Carried.

Chipseal Bids –

- **Scott Construction** – Ostrom Rd Double Chip \$16,231 Granite Chip \$16,974. Twin Lake Rd Double Chip \$44,950 Granite Chip \$47,533. Pokegama Rd Double Chip \$27,805 Granite Chip \$25,273. Lakeside Rd Double Chip \$16,716.96 Granite Chip \$17,210.50.
- **Fahrner** – Ostrom Rd Double Chip \$18,415. Twin Lake Rd Double Chip \$54,658. Pokegama Rd Double Chip \$27,805. Lakeside Rd Double Chip \$18,337.

Motion by Warner, 2nd by Jim Smith to accept Scott Construction Granite Chip bid in the amount of \$106,990.50. All in favor. Carried.

Flex Patching Bids –

- **Scott Construction** – Lakeside Rd \$8,886.24 Deeper Lake Rd \$2,809.62
- **Fahrner** – Lakeside Rd \$12,611 Deeper Lake Rd \$2,740
- **Roy's Sealcoating** – Lakeside Rd \$5,300 Deeper Lake Rd \$1,400 with 3 year guarantee

Motion by Warner, 2nd by Featherly to accept Roy's Sealcoating bid in the amount of \$6,700. All in favor. Carried.

Liquor License approval for publishing in the paper – Susan presented. Black Bear, Buck 'N' Wing and Rest EZ Campground. Motion by Warner, 2nd by Wojt to put in paper. All in favor. Motion Carried.

Dennis & Kathleen Mertzig – Dennis presented. They would like to see more police coverage in the township. They understand we have a Constable, but would like to know if the Town can team with Village to help enforce the Town of Minong area. Discussion followed. Smokey said they will work on a meeting with the Village to discuss the possibility.

Complete Computer Solutions – Susan and Alicia presented quote from CCS. The office had several days last month with the Town website being down. After multiple phone calls with the hosting company we contacted CCS who has helped with other computer related issues. They repaired issues on Alicia's computer. They recommended changing security software. Also, Microsoft will no longer support our versions after July and we need to upgrade. Alicia's computer is too old to support the new version and will need to be upgraded. We also discussed having them take over our website since it is a legal posting place, we need to ensure it will always be working. They would design a new site and continue to monitor it and update as necessary for a yearly fee. Cost estimate of upgrading computer system and purchasing new is \$1,296.60. Cost estimate for designing new website is \$1,900 then \$219.89 per year after to host/maintain. Discussion followed. Motion by Warner, 2nd by Wojt to move forward with both upgrades. All in favor. Motion Carried.

New Subdivision Road Name – A name is needed for the new subdivision near Gilmore. Discussion followed. Motion by Harold Smith to name it Gilmore Court, 2nd by Featherly. All in favor. Motion Carried.

Library Donation – Linda shared a letter from our attorney stating she hadn't changed her opinion from the previous letter. Roger said he spoke with a member from WI Towns Association and they felt we can move forward with donation. Lengthy discussion followed. Motions from December 2018 meeting stated to stop payments until the Town received legal verification for donating. Featherly motioned to rescind the motion from December 2018 meeting and resume making payments, 2nd by Wojt. 3 ayes, 1 ney. Motion Carried. Smokey stated he didn't agree the letters/communication received state we directly can donate so he will not sign the check, if Linda would like to get added to the bank for check signing, she can. Motion by Wojt, 2nd by Warner to add Linda as a signer. Discussion followed. Featherly motions to amend Rogers motion to any library check be signed by Clerk Susan and Deputy Clerk Alicia. 3 ayes, 2 nays. Motion Carried. Susan asked for clarification on if the check will be wrote from January to present month less the attorney fees. The board said yes.

Yard Signs – Larry updated. The real-estate, carpet cleaning, etc. type signs that are places all along the roads get in the way and make a mess for mowing and plowing. Discussion followed. Would like to see an ordinance to stop the placement of these type of signs that are placed in the roads right of way. The board will approve at next meeting.

ZONING: **Dennis Ruff – Whitetail Drive** – Owners present. Dennis explained what they are requesting and why. They would like to rebuild out of the floodplain and move to more of the center of the property. To do so, they are requesting a different variance than the normal. Discussion followed. Motion by Warner, 2nd by Featherly to approve request. All in favor. Motion Carried.

Dan Meling – Island View Road – Owners present. Dan explained what they are requesting. He would like the 5 acres they own across the road from their home to be changed from agricultural to residential to build an accessory building and future home. Motion by Featherly, 2nd by Jim Smith to approve request. All in favor. Motion Carried.

ROADS: **Maintenance-** N/A
Purchases- N/A

**MONTHLY
REPORTS:**

Fire & Ambulance- Smokey reported. Ambulance had 11 runs last month. Fire had 2 runs last month.

Transfer Station- Chairman gave report stating there were 5 loads in March. Total collected YTD is \$4,609.00. -\$9 behind this time last year.

Constable- Erik was present. There have been some Town roads being torn up from vehicles. Cameras were place and he believes they identified a couple people. He made contact with them and addressed the issue.

Lakes Committee- Member present. Thanked the town for the loan once again to maintain the monitoring program.

Clerk's Update- Susan updated. Town cleanup will be May 18th @ 10am – meet at the shop. Alicia and Susan both attended different trainings over the last couple weeks. Each received a scholarship towards the trainings.

Discussion from Other Meetings- Chuck attended 3 meetings. Cemetery cleanup – Cal told him everyone will be done as of 10/1. Attended the Health and Human Services meeting. Immunizations are still being strongly suggested. Measles and mumps are on the boarder of WI. Could be a serious issue in regards to quarantine, etc if it reaches us. Also attended the library meeting this morning. He brought a letter from Northwoods school on how the library is impacting the community. Linda updated from the County Meeting. Discussed goals for next 5-10 years. Public Property met and set bids for tax deeds on properties. There is a property in the township that had a bid set for sheriffs auction in June.

Smokey asked Linda about the various garbage properties and how she is coming. She said she has got a little run-a-round in regards to the one she's been working on but is still working on it.

CITIZENS

COMMENTS: N/A

DATE &

AGENDA: **Next Board Meeting:** Next meeting will be held on Monday June 11th, 2019 @ 7:00pm.
Agenda Items: Office Entrance, Panic Button, Rental Property Amendment, Advertising Sign Ordinance, Liquor/Operator License, Library Contract.

ADJOURN MEETING: Motion by Featherly, 2nd by Wojt to adjourn. All in favor. Motion Carried. Meeting adjourned at 8:59 PM.

Chairman

Clerk/Treasurer