**MINUTES OF THE REGULAR BOARD MEETING**

**November 13 , 2017 AT THE MINONG TOWN HALL**

**DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK’S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL POSTING**

**NOTICE:** Clerk verified.

**CALL TO**

**ORDER:** Meeting was called to order by Harold Smith at 7 PM.

**ROLL CALL:** Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer, Alicia Swearingen, Deputy Clerk/Treasurer

**APPROVE**

**AGENDA:** Motion by Featherly, 2nd by Warner to approve the agenda presented. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motioned by Jim Smith, 2nd by Featherly to approve minutes for the October 5th Regular Board Meeting. All in favor. Motion Carried.

**PAY BILLS:** Motion by Jim Smith, 2nd by Warner to pay Debit Transaction 150-154 and check numbers 27265 – 27315 in the amount of $50,328.68. All in favor. Motion Carried.

**FINANCIAL**

**REPORT:** Motion by Featherly, 2nd by Wojt to approve the Financial Statement dated November 13th, 2017 in the amount of $893,655.59. All in favor. Motion Carried.

**OLD**

**BUSINESS: St Croix Trail-** Smokey updated – The project is complete.

 **2017 Budget-** Susan updated.

**NEW**

**BUSINESS: Assessor 2018 Contract-** Motion by Warner, 2nd by Jim Smith to approve the contract presented for the amount of $8700. All in favor. Motion Carried.

 **Ambulance 2018 Contract-** Motion by Featherly, 2nd by Jim Smith to approve the contract presented in the amount of $17,691.82 with the option to make 12 payments throughout the year. All in favor. Motion Carried.

 **Fire 2018 Contract-** Motion by Chuck, 2nd by Featherly to approve the contract presented in the amount of $107,211.27 to be paid in 12 payments throughout the year. All in favor. Motion Carried.

**Transfer Station 2018 Contract-** Motion by Jim Smith, 2nd by Wojt to approve the contract presented in the amount of $55,468.00 to be paid in 12 payments throughout the year. All in favor. Motion Carried.

 **Operation Rudolph-** Motion by Featherly, 2nd by Wojt to make a donation in the amount of $200. All in favor. Motion Carried.

 **2018 Election Workers-** Clerk updated. Motion by Featherly, 2nd by Warner to accept the list of workers as presented. All in favor. Motion Carried.

 **2018 Audit - Auditors-** Clerk updated that one of our auditors passed away and are unsure if this company will still do our audit.

 **2018 Library Funding-** Mrs. Havlicek expressed how well the library is doing and asked for our continued support for the upcoming year. Discussion followed.

 **2018 Budget-** Budget hearing will be Thursday Nov. 16th, 2017 at 6:30pm.

**ZONING:** N/A

**ROADS: Maintenance-** Larry updated. Salt/Sand is available for residents – up to 2 buckets.

 **Purchases-** No purchases.

**MONTHLY**

**REPORTS: Fire & Ambulance-** Smokey reported the Ambulance went on 16 calls in the month of October 2017. 1 in Chicog, 7 in Town of Minong and 8 in Village of Minong. The Fire Dept. went on 7 calls in the month of October 2017. 1 in Chicog and 6 in Town of Minong.

 **Transfer Station-** Chairman gave report stating there were 7 loads in September with a total collection of $4639 as of 9/31/17. Total collected YTD is $33081, $79 ahead this time last year.

 **Constable-** Constable reported charges will be pressed against resident who stole building materials from the St. Croix Trail job site. Constable also updated to be watchful/aware of your homes, cabins or neighboring areas as this time of year break-ins and vandalism have been noticed to increase. Trail cameras can be a helpful tool in identifying issues. Please report anything you notice.

 **Lakes Committee-** Member updated. Grants have been submitted.

 **Clerk’s Update-** Susan updated.

 **Discussion from Other Meetings-** Chuck went to a library meeting where funding was discussed. Linda went to a county meeting. They are working on getting new technology to make 911 calls more descriptive.

**CITIZENS**

**COMMENTS:** A resident expressed support for the library funding.

**DATE &**

**AGENDA: Next Board Meeting:** Next meeting will be held on Monday December 11th, 2017 @ 7pm. Items requested for next agenda: Airbnb for cabin renting, new lights for hall and old shop.

**ADJOURN:** Motion by Warner, 2nd by Featherly. ADJOURN MEETING TO CLOSED SESSION PERSUANT TO WI STATS 19.85 (1) (c) - Discuss Deputy Clerk Probationary Period Performance Evaluation. All in favor. Motion Carried.

**CLOSED**

**SESSION: Roll Call:** Present were, Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Alicia Swearingen

**ADJOURN**

**TO OPEN**

**SESSION:** Motion by Warner, 2nd by Featherly. All in favor. Motion Carried.

 Action from closed session to give a .50/hr wage increase to AS. 4 AYES, 1 NAY. Motion Carried.

2018 Budget discussion resumed. Changes made to proposed budget library and highway fuel. Motion to approve budget with those corrections by Warner, 2nd by Featherly. All in favor. Motion Carried.

**ADJOURN:** Motion by Warner, 2nd by Featherly. All in favor. Motion Carried.

 Meeting adjourned at 8:58 PM.

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Chairman Clerk/Treasurer