

**MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 14 , 2016 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL POSTING

NOTICE: Clerk verified posting in the proper places.

**CALL TO
ORDER:**

ROLL CALL: Meeting was called to or by Chairman Harold Smith a 7 PM
Members present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway Clerk/Treasurer and Karen Denninger Deputy Clerk/Treasurer.

**APPROVE
AGENDA:**

Smokey stated to move the 2017 Budget which is under New Business to the end of the agenda.
Motion by Jim Smith 2nd by Featherly to approve the agenda with this change. All in favor. Carried.

**APPROVE
MINUTES:**

Motion by Warner 2nd by Jim Smith to approve the minutes of October 17, 2016. All in favor. Carried.

PAY BILLS:

Motion by Featherly 2nd by Jim Smith to approve Debit Transaction #102 and check numbers 26601 thru 26660 in the amount of \$188,722.76. All in favor. Carried.

**FINANCIAL
REPORT:**

Motion by Jim Smith 2nd by Wojt to approve the financial report dated November 14, 2016 in the amount of \$938,953.12. All in favor. Carried.

OLD

BUSINESS:

Village & Town open Aid Agreement - (Copy attached)

Motion by Featherly 2nd by Warner to approve & sign the Automatic Aid Agreement between the Village of Minong and the Town of Minong. All in favor. Carried.

2017 Budget - Moved to end of agenda

NEW

BUSINESS:

Operation Rudolph Donation –

Motion by Featherly 2nd by Jim Smith to approve a \$150.00 donation to Operation Rudolph. All in favor. Carried.

2017 Assessor Contract –

Motion by Warner 2nd by Wojt to approve the Assessor's Contract for 2017 in the amount of \$8,700.00. All in favor. Carried.

2017 Command Central Contract (2 Election Voting Machines) –

Motion by Jim Smith 2nd by Warner to approve \$540.00 for Maintenance on our Voting Machines for 2017. All in favor. Carried.

Replacement of Old Equipment –

This is for a new dump truck maybe yet this year. Will talk about under Budget.

Motion by Warner 2nd by Featherly to move under Budget. All in favor. Carried.

ZONING:

Margaret Anderson Trust –

Motion by Warner 2nd by Wojt to approve this Zoning Request To Appeal. All in favor. Carried.

ROADS:

Maintenance –

Larry Radzak stated they have been cleaning, Kimball Lake is mostly done, grading before freeze up, and fixed Old Bass Lake Road.

Purchases –

Received tires and all that we ordered. All tires changed as needed.

**MONTHLY
REPORTS:**

Fire & Ambulance –

12 Ambulance runs of which 3 were in the Town, and 1 Fire with 0 being in the Town

We received the 2017 contracts for both which are as follows:

Fire Contract - \$108,690.13

Ambulance - \$19,852.29

Motion by Featherly 2nd by Jim Smith to approve both the Fire and Ambulance Contract amounts for 2017 Budget. All in favor. Carried.

Transfer Station –

The 2017 Contract is \$52,105.72.

Motion by Featherly 2nd by Wojt to approve the 2017 Transfer Station Contract in the amount of \$52,105.72. All in favor. Carried.

Clerk pointed out that this a substantial decrease from last year.

Constable –

Erik was present and stated not a lot going on right now, but that some search warrants were served and burglary's have gone down.

Lakes Committee –

John Ney was present to give report stating the money has been received by the Town for the loan on the Clean Boats and Water Program. Also have received notice on 2 other Grants one at \$2,000.00 and the other at \$6,000.00.

Shop Committee –

We will be taking the refrigerator from the Hall and putting it in the new shop and purchasing a new larger refrigerator for the Town Hall.

Motion by Featherly 2nd by Warner to purchase a new refrigerator for the Town Hall and put the old one in the new shop. All in favor. Carried.

Also ok to purchase a new chair for Larry's office in the new shop.

Featherly and Smokey thanked everyone who worked on the new shop and the taxpayers for making this possible.

Wojt stated we can now remove the Shop Committee from the Agenda.

Clerk questioned where the funds would come from for the new refrigerator. Smokey stated this would come out of the Building Fund.

Clerk also questioned the cleaning of the shop. Smokey stated he would like Dawn & John Pearce and Connie Strohman to Co-Op on this cleaning.

Dawn Pearce stated to let Connie do the shop or whoever else we might get and they would Co-op with her as needed.

Motion by Featherly 2nd by Warner to pay \$100.00 a month for the weekly cleaning of the Breakroom, Office and 2 Bathrooms in the new shop. All in favor. Carried.

Clerk's Update –

Clerk stated we received a grant in the amount of \$1,500.00 from Embridge towards our new Security System.

Motion was made by Jim Smith 2nd by Featherly to send a certified letter to Eagle Eye Security stating they have 10 days from date of receipt of letter to have the Camera Security System up and running or our money back, or we will contact an attorney. All in favor. Carried.

Larry Radzak stated to wait and send on Thursday to see if they show up on Wednesday.

Discussion from Other Meetings –

Warner stated he attended the Library meeting. Gave Report stating the director is going to Wascott, Gordon and Frog Creek in December to talk to the Boards about money. They will be having a Book Craft Fair Nov 19 from 10am to 3pm. Current hours Tues, Wed, Thurs and Saturdays from 9am to 3pm. Possibility of using Old Community Center for the Library once the new center is built. They are still checking into becoming a branch of the Spooner Library.

**CLOSED
SESSION:**

Smokey stated there is no reason to go into closed session for this matter. The Clerk explained that the Town was, unknowingly in violation for the new employees Health Insurance, so the Town is now liable to pay these premiums back that were paid out of pocket by the new employees. Motion by Warner 2nd by Featherly to pay Insurance premiums in the amount of \$3,394.85 and \$1,333.36 into an HRA Account for a total of \$4,728.21 to the employees involved in this matter. All in favor. Carried.

**OLD
BUSINESS:**

2016-2017 Budget

The 2016 Budget was reviewed

Clerk went through income that will be left at the end of the year from the 2016 budget, that should be spent still in 2016. Items discussed were as follows:

Smokey stated the last payment for the new shop of \$29,361.73 should be paid from the Building Fund. Shouldn't have anything more coming out of the Building fund for a while.

It was discussed to purchase a new Dump Truck, more Gravel, Rock for Island View (\$2,000.00), base coat of wax for the new shop floors and to pay for the land we will purchase from Dan Meling for Island View Easement of \$3,000.00.

Narrows Trail was discussed that this will take more money then we will be getting from FEMA as it will need a bigger culvert. Larry stated to put Narrows Trail back on the agenda for December as he will have pricing as to what it might cost by then. The board can then decide what to do regarding this matter.

St Croix Trail was also discussed. The Town's share could be from \$40,000.00 to \$70,000.00.

Island View was discussed. Cost will be \$19,000.00 to complete.

Board decided to put the dump truck out for quotes to be in the paper Thanksgiving week and to open quotes at the next board meeting December 12, 2016.

Motion by Warner 2nd by Featherly to move the \$29,361.73 for the last payment of the shop from the Building Fund to the General Fund. All in favor. Carried.

Motion by Jim Smith 2nd by Warner to put out quotes for the new dump 450 truck, 3 to 4 yard box to be purchased in 2016, and to have them before the meeting on December 12, 2016 and to advertise in the Wild River and on the website. All in favor. Carried.

Motion by Jim Smith 2nd by Wojt to pay for the Easement from Dan Meling of \$3,000.00, to purchase 200 Yards of 5" rock for the Island View Project which will be about \$2,000.00, and whatever money's are left in the 2016 Budget to purchase Gravel. All in favor. Carried.

Motion by Warner 2nd by Wojt to take the \$4,728.21 needed to pay back Insurance Premiums to the new employees from the Employee Health Insurance Fund. All in favor. Carried.

Proposed 2017 Budget

Motion by Wojt 2nd by Jim Smith to approve the Proposed 2017 Budget that was presented. All in favor. Carried.

CITIZENS

COMMENTS: Nothing at this time

DATE &

AGENDA: **Next Board Meeting:** Agenda items will be Narrows Trail, Truck quotes, St Croix Trail
Budget Hearing will be November 28, 2016 at 6 PM
Next Board Meeting will be December 12. 2016 at 7 PM

Wojt volunteered to work with Larry on St Croix Trail and Narrows Trail

ADJOURN: Motion by Jim Smith 2nd by Warner to adjourn. All in favor. Meeting adjourned at 8:58 PM.

Chairman

Clerk/Treasurer