**MINUTES OF THE REGULAR BOARD MEETING**

**SEPTEMBER 12, 2016 AT THE MINONG TOWN HALL**

**DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK’S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**CALL TO**

**ORDER:** Meeting was called to order by Chairman Harold Smith at 7 PM.

**VERIFY LEGAL POSTING**

**NOTICE:** Clerk stated it has been posted in our 3 posting spots on September 8, 2016

**ROLL CALL:** Members present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer and Karen Denninger, Deputy Clerk/Treasurer

**APPROVE**

**AGENDA:** Motion by Featherly 2nd by Jim Smith to approve the agenda. All in favor. Carried

**APPROVE**

**MINUTES:** Motion by Jim Smith 2nd by Wojt to approve the minutes of August 8, 2016 as presented. All in favor. Carried.

**PAY BILLS:** Motion by Featherly 2nd by Warner to approve Debit Transaction #’s 94, 95, & 97 and check #’s 26480 thru 26542 in the amount of $238,574.00. All in favor. Carried.

**FINANCIAL**

**REPORT:** Motion by Jim Smith 2nd by Warner to approve the financial statement dated September 12, 2016 in the amount of $1,136,644.60. All in favor. Carried.

**OLD**

**BUSINESS: Easement for Island View Road – Update**

Larry had called Centurylink regarding the utilities but they haven’t gotten back to him as yet.

**Town Hall Rental**

Featherly stated the Town Lakes Committee still hasn’t had a meeting. We will put on the agenda for next month again and something needs to be decided by then.

**Disaster Update**

Smokey stated everything has been fixed except St. Croix Trail and Narrows Trail. We are working with FEMA on these two projects.

We have had mitigation for Old Bass Lake Rd and Shell Creek Rd which he has information on.

Everything we have fixed at this time will be covered by FEMA. Looks like both St Croix Trail and Narrows Trail will be covered also. The Towns portion will be 12.5 % of the total cost. No timeline on when we would receive payment as yet.

Discussion followed on people still driving or using ATV’s on St Croix Trail portion that is closed. Also asked if we could put a detour sign up. Have a sign at Nancy Lake or Smith Bridge Rd saying St Croix Trail is closed.

Larry Radzak stated he would like to see a mobile flashing sign for this situation and put on Nancy Lake Rd and County I. We could rent this from the County.

Smokey stated we will check on this and see what can be done.

**Mowing –**

Larry Radzak stated they have a few roads to do yet and our plugging away at it.

Smokey stated we have found someone to mow the cemetery and they have done an excellent job on it.

Now that it is slowing down he would like to tell him not to mow until he is told. The park in the Village is still being mowed once a week and it is not needed.

Motion by Jim Smith 2nd by Warner to tell Jerry the mower to mow at the Town’s discretion. All in favor.

Carried. Jim Smith will inform Jerry of this decision.

**NEW**

**BUSINESS: Just Fix It Resolution –**

Smokey explained this is a Resolution in support of receiving more money on our road aids from the State of Wisconsin.

Motion by Featherly 2nd by Warner to approve the Just Fix It Resolution #96. All in favor. Carried.

**Cell Phone Reimbursement** – for Town Chair & Constable

Motion by Featherly 2nd by Wojt to approve the Town to pay $50.00 each on a monthly basis for the Town Chair and the Town Constable telephone bills. All in favor. Carried.

**Security System & Fencing – (Quotes attached)**

Smokey stated one quote came in at around $30,000.00 and the other one around $40,000.00 and thinks this is a dead issue. This is something that will have to be budgeted for at a later date.

Motion by Jim Smith 2nd by Warner to eliminate the fencing at this time. All in favor. Carried.

**Eagle Eye Security representative** explained how the system works, would be 8 cameras. Cost would be $3,800.00.

Motion by Featherly 2nd by Wojt to accept Eagle Eye Security proposal in the amount of $3,800.00. All in favor. Carried.

**Gravel –**

Larry Radzak stated the board has been given a list of the Blacktop Projects Outstanding showing what money is left in the budget after everything is done and also showing what is left in the budget for gravel after purchasing the $53,500.00 from last meeting. Total left between Blacktop and Gravel is $35,832.83.

Smokey stated Hopkins Sand & Gravel price is still $5.35 a yard and we probably won’t see this price again, so would like to purchase more gravel with the money left from the blacktop and gravel funds.

Motion by Jim Smith 2nd by Featherly to purchase 5000 yards at $5.35 a yard from Hopkins Sand and Gravel for a total of $26.750.00 and then to see where we are at with gravel at the end of the year.

All in favor. Carried.

**Village & Town Mutual Aid Agreement**

Erik our Constable stated the Village has not received anything back from the lawyer at this time, and maybe we could table for a later date. Erik stated he did find out from the lawyer, even though he works for the Village he can still write tickets & such and go to the school when needed, but he would be the only officer to be able to do this at this time until the Mutual Aid Agreement is completed.

It was suggested by Jim Smith to go ahead and sign this Mutual Aid Agreement when the Village receives it from the Lawyer without having to come before another meeting.

Motion by Jim Smith 2nd by Harold Smith to go ahead and sign the Mutual Aid Agreement when completed. Jim Smith, Linda Featherly, Chuck Warner and Harold Smith all Yes. Roger Wojt, No. Motion carried.

**ZONING:** Nothing at this time

**ROADS: Purchases –** Nothing at this time

**Maintenance**

Larry stated they are hauling gravel, mowing and trying to grade Kimball Lake Rd twice a week.

**Featherly wanted to thank t**he road crew for filling in Midge Grosskreutz mailbox during the flooding, stating it’s the little things they do that count.

**MONTHLY**

**REPORTS: Fire & Ambulance –**

Smokey gave report stating there were 28 ambulance runs of which 11 were in the Town and 6 Fire runs of which 3 were in the Town.

**Transfer Station –**

Smokey stated there were 11 loads in July average of 11.5 ton. Collection thru 7/29 was $6,533.00 with Year to date at $23,422.00.

**Constable –**

Erik reported they did make an arrest in Polk County where they had broken into several cabins in Minong. Did not find and Minong stuff but will continue investigating.

During the music fest they made a bust with meth and a gun involved.

**Lakes Committee –** Nothing at this time

**Shop Committee –**

Wojt reported they are on schedule and should be done by the end of October with everything.

**Clerk’s Update –**

**The Clerk Susan Conaway stated we have switched banks** as Community Bank of Northern Wisconsin was bought out by CCF (Citizens Community Federal N.A.).

**Smokey, Karen and Susan all have new credit car**ds with the new bank. However, there was a motion made in December or January that Karen would no longer have a card but we forgot to notify the bank of this and therefore Karen was issued the new card. Susan would like to have approval for Karen to keep this card for office supplies as when Susan is gone to a conference there would be no way to order supplies.

Motion by Jim Smith 2nd by Featherly for Karen Denninger to keep the Credit Card. All in favor. Carried.

**Susan reported that Jim Smith and herself** would be going to the Wisconsin’s Towns Convention coming up in October.

**Also there is a meeting on the 20th of t**his month that Chuck and Linda will attend along with Smokey if possible.

**Susan also stated on the David Marshall destruction** she has sent 4 notices so far and if not paid by next month would like to put on agenda. Will present one more time.

Erik stated he hasn’t heard anything on this either. This was for the destruction of our parking lot back in February. Erik hadn’t talked with him since delivering the original bill and he did admit to doing the damage.

Smokey stated we should send one more bill and if not paid take him to court for Criminal Damages.

**Susan reported that we would like to go forward with the option** for tax payers to pay online by credit card.

Karen Denninger Deputy, stated the company we would like to use is called Point and Pay, the same company that the Washburn County Treasurer uses. There would be a link right on the Washburn County Website that people can click on to pay their taxes, or they can come in our office and we will have the machine to be able to pay also. I also added Snowplow Fess and Liquor Licenses to be able to pay by credit card also. There is no charge to the Town for this service. We are asked every year, especially at tax time if we have this service.

Motion by Featherly 2nd by Warner to approve setting up a credit card system with Point & Pay. All in favor. Carried.

**Also regarding the property destruction –**

Motion by Featherly 2nd by Wojt to send a letter to Mr. Marshall stating if not paid Criminal damage charges will be brought. All in favor. Carried.

**Smokey stated he can’t be more please at what these girls** in the office have done through the disaster that we have had.

**OTHER**

**MEETINGS:** **Warner stated he attended the Library** Meeting but not anything new. They are meeting with the State next week sometime to see how it’s going to become a certified library. The Library will not be going into the new Community Center.

**CITIZENS**

**COMMENTS:** Smokey thanked everyone for their patience and stated we are trying to do the best we can.

**DATE &**

**AGENDA: Next Board Meeting: October 17, 2016 at 7 PM**

**Agenda items:** Lakes – Town Hall Rental

Mutual Aid Agreement

**ADJOURN:** Motion by Featherly 2nd by Jim Smith to adjourn. All in favor. Carried.

Meeting adjourned at 7:55PM

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Chairman Clerk/Treasurer