**MINUTES OF THE REGULAR BOARD MEETING**

**AUGUST 8, 2016 AT THE MINONG TOWN HALL**

**DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK’S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**RECONVIENE 2016 BOARD OF REVIEW**

Meeting was called to order by Chairman Harold Smith at 7 PM.

**ROLL CALL –** Members present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer and Karen Denninger Deputy Clerk/Treasurer

Smokey stated the Open Book will be September 3, 2016 from 10 AM to Noon

**ADJOURN TO LATER DATE –** Motion by Featherly 2nd by Wojt to adjourn the 2016 Board of Review to September 19, 2016 at 5 PM.

**VERIFY LEGAL POSTING NOTICE:** Clerk stated-Notice was posted on website, town hall posting board & hall front door

**CALL TO**

**ORDER/** Meeting was called to order by Chairman Harold Smith at 7:05 PM

**ROLL CALL:** Present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway – Clerk/Treasurer and Karen Denninger- Deputy Clerk/Treasurer.

**APPROVE**

**AGENDA:** Motion by Warner 2nd by Jim Smith to approve the agenda. All in favor. Carried.

**APPROVE**

**MINUTES:** Motion by Jim Smith 2nd by Featherly to approve the minutes of July 11, 2016. All in favor. Carried.

**PAY BILLS:** Motion by Featherly 2nd by Jim Smith to approve Debit Transaction #93 and check numbers 26426 thru 26479 in the amount of $138,771.00. All in favor. Carried.

**FINANCIAL**

**REPORT:** Motion by Jim Smith 2nd by Featherly to approve the financial statement dated August 8, 2016 in the amount of $1,001,353.64. All in favor. Carried.

**OLD**

**BUSINESS: Easement for Island View Road - Update**

Larry Radzak talked with Dan Meling regarding the purchase for easement of his property for this project. Dan agreed to an amount of $3,000.00 and for the Town to haul dirt & some fill to his property for a pole barn. Larry stated that’s between 30-45 feet we can take.

Motion by Featherly 2nd by Warner to approve a $3,000.00 expenditure to purchase the property from Dan Meling to do the road improvements on Island View Road. All in favor. Carried.

Discussion on this as to how much this project is going to cost. Smokey stated we have cut the project way down. Larry stated It is now 1500’ total. Smokey stated if our quotes come in to high we won’t do it.

**Town Hall Rental –**

Linda Featherly stated they have not had a meeting yet. The Lakes Committee are waiting for the reports from the Lake surveys.

Also discussed problem with the doors being left unlocked after meetings, etc.

**Outside Drop Box –**

Motion by Jim Smith 2nd by Warner to purchase the Protex WSS-159 drop box in the amount of $148.92.

All in favor. Carried.

**Noise Ordinance –**

The Noise Ordinance that was presented by the Clerk/Treasurer was reviewed.

Erik Gulbrandsen, town Constable was present to discuss and stated this Noise Ordinance would be hard to enforce. Discussion followed.

Motion by Harold Smith 2nd by Jim Smith to disregard this noise ordinance and therefore the town would not have a Noise Ordinance. All in favor. Carried.

**Dog Ordinance – (Copy attached)**

A revised Dog Ordinance was presented by the Clerk/Treasurer to replace the previous dog ordinance #6. This was reviewed by the board and the Constable.

Motion by Warner 2nd by Featherly to approve this revised Dog Ordinance. All in favor. Carried.

**NEW**

**BUSINESS: Ruth Batulis – Community Ambassador for Enbridge**

Ruth Batulis from the Town of Casey and is the new Community Ambassador for Enbridge. Ruth talked about Enbridge Training, Education programs and Grant Programs.

**Disaster Declaration –**

Smokey stated we appreciate all the help during the recent flood but that Communications were mixed up and that in the future everything is to be coordinated thru the Town office.

Motion by Jim Smith 2nd by Warner to approve the Chairman signing the Town of Minong Disaster Declaration from the flooding from the rain storm on July 11, 2016. All in favor. Carried.

Smokey thanked everyone for their time put in on this flooding issue.

Discussion regarding St Croix Trail as the estimate for fixing it is over $600,000.00. We have to wait to hear from FEMA and if they will pay for any of it.

Constable asked if the Town could close the Portion of St Croix Trail affected by the Flood as residents keep going around the signs that are there now, which is a safety concern. Lots of discussion regarding this matter.

Motion by Harold Smith 2nd by Warner to permanently close that portion of St Croix Trail affected by the flood until we find out if we will be able to fix it or keep it permanently closed. All in favor. Carried.

**Cell phone Reimbursement – for Road Supervisor**

Smokey stated he would like to see Larry Radzak our Road supervisor reimbursed for a portion of his cell phone bill as it is used for a lot of Town Business. Larry stated his cell phone bill is $100.00 a month.

Motion by Jim Smith 2nd by Featherly to pay 50/50 on Larry’s cell phone bill which would be $50.00 per month at this time. All in favor. Carried.

**Dennis Stewart-Counter Act Program – Northwood School**

Erik Gulbrandsen our Town Constable and also a police officer of the Village of Minong was present to discuss this matter, stating: Terry Dryden our Washburn County Sheriff is cutting this program with all the schools in Washburn County due to lack of funds.

The Village of Minong and the Police Department would like to see a Mutual Aid Agreement drawn up between the Village of Minong and the Town of Minong for this Counter Act Program and truancy purposes, otherwise there will be no interaction with our school. A Mutual Aid Agreement would need to be done being the school is in the Town of Minong but the Police Officer’s are Village officer’s. The Village will have this agreement drawn up and present to us when done.

Motion by Featherly 2nd by Wojt to await this Automatic Mutual Agreement with the Village of Minong. All in favor. Carried.

**Narrow’s Trail Culvert –**

Smokey explained the County will not go 50/50 on a bigger Culvert. Culvert has to stay the same size that it is now. We are waiting on FEMA before doing anything with the Culvert.

Lots of discussion on this matter.

**Bridges –**

Featherly stated she had bridges put on the agenda as we have already done boring samples on Old Bass Lake Rd and is concerned about Old Bass Lake Road and the culvert that is there and is always flooding or washing out. Featherly stated there is funding 80/10/10, 80 from Federal, 10 from County, and 10 from the Town. She and Roger would be willing to do some preliminary looking into costs.

Smokey stated it would be fine to look into this matter. Stated the borings were for a box culvert.

Larry Radzak stated for her to talk with Frank Scalzo, the Washburn County Highway Commissioner, that he could help her with this matter.

**Cemetery Mowing –**

The Town received a letter from Jerry Werner regarding mowing the cemetery. Mr. Werner stated in his letter that only being allowed to mow once a month makes it twice as hard and twice as long for the same money.

Long discussion on this matter and also as to whether we have Mr. Werner finish the mowing season on the rest of the Town’s properties.

Motion by Featherly 2nd by Wojt to allow Jim Smith to find someone to mow just the cemetery for the remainder of this mowing season. In favor were Linda Featherly, Roger Wojt, Chuck Warner – Not in favor were Jim Smith & Harold Smith. Motion carried.

**ZONING:** Nothing at this time.

**ROADS: Maintenance -**

Larry Radzak stated they are good just trying to get the mowing done.

**Purchases -** Nothing at this time

**MONTHLY**

**REPORTS: Fire & Ambulance –**

Smokey reported there were 29 Ambulance runs in July with 15 being in the Town and 6 Fire runs with 5 being in the Town.

**Transfer Station –**

Smokey reported there were 9 loads average 10.98 tons. Free dump day on August 6th went well.

**Constable –**

Erik Gulbrandsen gave report stating the Village has asked if they can use the squad car this week end for the Music Festival.

There was $2,000.00 worth of building materials stolen last Monday and also people stealing gravel. To his knowledge there is no written policy regarding the gravel so he can’t enforce this. He suggested maybe putting a sign up or a fence around the gravel. He stated the Board needs to figure out what to do about this situation. Town needs some kind of security system, as there is millions of dollars of equipment here and suggested having cameras installed.

Featherly stated to put this issue on next month’s agenda.

**Lakes Committee –**

John Ney thanked the Town for everything they did for Gilmore Lake during the Flooding.

The surveys are ongoing

Friday night – 1 more meeting called Healthy Lakes from 6-7 PM

**Shop Committee**

Roger reported the doors are not in yet. They will have a meeting on Wed at 1pm with the Project manager and interior contractors for doing the inside of the building.

**OTHER**

**MEETINGS: Smokey stated he attended Governor’s meeting at Jack’s Canoe Rentals in Trego** last Friday, stating the flood disaster has now been turned over to the President

**Roger & Chuck went to the Washburn County Meeting** – Contract Lobbyists for Wisconsin Towns Assoc was there and gave us a List of things they went over last year. Was good to get to know who represents the Town’s and some of the things they are doing. The legislature & Governor are hashing over how they are going to affect Road Aids in the next Bi-Annual Budget. On 9/15/16 the governor is supposed to give some kind of a notice to us as to what his plans are for the next Bi-Annual Budget and Road Aids.

**Jim Smith went to the Transfer Station Meeting a**t which time Susan Conaway was appointed to take over the books from Denise at the Village.

**Susan Conaway/Clerk stated the Wisconsin Towns Convention** is coming up on Oct 9 thru 11th and will be sending in the registrations. Please let her know who is going as she needs to get them sent in by 9/14/2016.

Featherly stated there is another meeting (Fall conference) on 9/20/2016 she would like to go too.

**Susan stated she applied for a scholarship** for the WMCA fall conference she is attending August 17, 18 19 and was awarded $300.00 toward it.

**Susan stated the 2017 Wild Fire Grant is written and submitted for St Croix Trail**

**CITIZENS**

**COMMENTS: Nothing at this time.**

**DATE &**

**AGENDA: Next Board Meeting:** Agenda itemsare Cell phone reimbursement for Smokey & Erik (Constable), Gravel Issue, and Security

**Next meeting will be September 12, 2016 at 7PM**

**ADJOURN:** Motion by Featherly 2nd by Wojt to adjourn. All in Favor. Carried

Meeting adjourned at 8:40 PM.

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Chairman Clerk/Treasurer