

**MINUTES OF THE REGULAR BOARD MEETING  
MARCH 14, 2016 AT THE MINONG TOWN HALL**

**CALL TO**

**ORDER:** Meeting was called to order by Chairman Harold Smith at 7 PM. All board members, Clerk/Treasurer, Deputy Clerk/Treasurer and Trainee, Susan Conaway were present.

**APPROVE**

**AGENDA:** Motion by Featherly 2<sup>nd</sup> by Jim Smith to approve the agenda as presented. All in favor. Carried.

**APPROVE**

**MINUTES:** Motion by Jim Smith 2<sup>nd</sup> by Warner to approve the minutes of February 8, 2016. All in favor. Carried.

**PAY BILLS:**

Motion by Featherly 2<sup>nd</sup> by Wojt to approve Debit Transaction #'s 70-75 and check #'s 26133 thru 26189, in the amount of \$1,854,078.46. All in favor. Carried.

**FINANCIAL**

**REPORT:** Motion by Jim Smith 2<sup>nd</sup> by Featherly to approve the financial report dated March 14, 2016, in the amount of \$1,215,707.95. All in favor. Carried.

Jim Smith asked about the audit. JoAnne stated it went well, and the only thing the auditors stated was that the amendments we made and put into restricted funds, being we are on a cash basis, will have to be used this year.

**OLD**

**BUSINESS:** **Culvert/Bridge on Narrows Trail – from last meeting**

Smokey stated the DNR is still working on permits. Still don't know about the Wild Rice situation. Last he heard from County as far as the grant money they didn't have it in this year's budget. We will still plan to pull the top off this spring.

**Library Support Letter – Linda Havlicek – Table until April**

**NEW**

**BUSINESS:** **Easement for Island View Rd -**

Jim Smith gave a report and said he had talked with Dan Meling, regarding what he would want for this property easement, it would be ¾ of an acre that we would need. Jim has tried to get in touch with Mike Peterson the County Forester but he hasn't called him back. Larry Radzak said to do it legally we would need to do a survey. Clerk stated that county land records told her that surveys have already been done along that section of road, so there should be posts already set, and maybe we could measure from those. Smokey stated it would be late summer, early fall once everything is lined up.

**High capacity well – at shop addition**

Jay Barrett was present to discuss stating right now they would just need the piping put into the new shop addition for now. The fire department would be looking for grants for the well itself, as it would cost between \$50,000 and \$100,000.00. The piping would be put in north of the mechanical room. The Fire department would be responsible for the pipe and the High capacity well.

Motion by Warner 2<sup>nd</sup> by Featherly to approve for the Fire Department for placement of a pipe for the high capacity well to be put in the plans for the shop addition. All in favor. Carried.

**Discuss Crackseal bidding for next meeting –**

Board decided to place ad for bids for the next meeting, April 11, 2016.

**Notary Public for Susan Conaway –**

Motion by Featherly 2<sup>nd</sup> by Wojt to reimburse Susan Conaway for all costs for becoming a Notary Public Certification. All in favor. Carried.

All in favor. Carried.

**Purchase of Tablet for Clerk - for all out of office activities**

Motion by Featherly 2<sup>nd</sup> by Warner to allow Susan Conaway to purchase the tablet she has picked out along with an extended warranty. All in favor. Carried.

**Annual Meeting Agenda Items -**

Nothing at this time. Annual meeting is scheduled for April 23, 2016

**Discuss Website Updating –**

Susan Conaway stated she would like Jamie Bartosh to create folders for our minutes as right now they are not in any kind of order. At least the folders would be by the year and make things easier to find.

Also would like to check into a better Website.

Board stated to get a cost to update the website.

**ROADS:**

**Maintenance -**

**Grant work project –**

Larry Radzak reported they have been brushing, patching and grading

Smokey stated we have a list of surplus road equipment items that we need to get rid of. The board has a list of these items. We also have that old boom mower and a 3 point old broom. We have had a quote on this already which is \$800.00. Smokey would like to use this money to purchase a welder for the shop.

Motion by Warner 2<sup>nd</sup> by Featherly to sell the Boom mower and 3 point old broom for \$800.00 and get quotes for the rest of the items. All in favor. Carried.

**Purchases –**

**Village Squad Car**

Erik stated the Village has ordered their new squad car and should have it in a couple months. The price on the old squad car will be \$7,500.00 which includes equipment.

Motion by Featherly 2<sup>nd</sup> by Warner to purchase the used vehicle from the Village of Minong for \$7,500.00 with Equipment at the time they receive their new vehicle. All in favor. Carried.

**MONTHLY  
REPORTS:**

**Fire & Ambulance –**

Smokey gave reports stating there were 4 fire runs of which 1 was in the Town and 22 Ambulance runs of which 9 were in the Town.

**Transfer Station –**

Smokey reported there were 4 loads Average 45.35 tons, 13 tons per load.

**Constable –**

Erik Gulbrandsen, Constable was present and gave report stating there will be Northwood Community Drug Education Awareness Event at the school on March 22, 2016 to talk about the meth problem in our community.

**Lake's Committee –**

Nothing at this time.

**Shop Committee – Architect Plans & Payment**

Roger Wojt gave report stating they had a meeting on Thursday and updated on final plan that will go to the State. The Architect is working on State approval and bid forms.

We are on schedule to start construction by May or June and to be completed by October of 2016.

**OTHER**

**MEETINGS:**

Warner – had a Library meeting stating nothing new. Just discussed cost of things when they get into the new building

**Featherly -** Board of Review Training, stated it was a very good session. Also regarding the Culvert portion that we should do an inventory of the Town's Culverts.

**CITIZENS**

**COMMENTS:** Nothing at this time.

**DATE &**

**AGENDA:** Next Board Meeting: April 11, 2016 at 7 PM  
**Next Agenda** – Appoint Susan Conaway to the Board of Review  
Angie Winton – Candidate for D.A. office  
Snowplowing Driveways - Cost  
Crackseal Bids

**ADJOURN:** Motion by Featherly 2<sup>nd</sup> by Jim Smith to ADJOURN MEETING TO CLOSED SESSION PURSUANT TO WI STATUTES – 19.85 (1 ) (c) – Discuss Clerk & Deputy Clerk April appointments.

**CLOSED**

**SESSION:** **ROLL CALL:** Present were, Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Jo A Denninger, Susan Conaway, Karen Denninger

**ADJOURN**

**TO OPEN**

**SESSION:** Motion by Featherly 2<sup>nd</sup> by Jim Smith to go back into open session. All in favor. Carried.

**MOTIONS FROM**

**CLOSED SESSION:** Motion by Featherly 2<sup>nd</sup> by Warner that on April 19, 2016 we appoint Susan Conaway to the Clerk/Treasurer position for a 3 year term. Also to Re- appoint Karen Denninger to the Deputy Clerk/Treasurer position for 1040 hours annually for a 2 year term.  
Also that on April 1, 2016 we give Susan Conaway a \$1.00 per hour raise for passing her probationary period and that on April 19, 2016 we increase her pay with an additional .50 cents per hour. All in favor. Carried.

**ADJOURN:** Motion by Jim Smith 2<sup>nd</sup> by Featherly to adjourn. All in favor. Carried.  
Meeting adjourned at 8:20 PM.

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Chairman

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Clerk/Treasurer